



# *Volunteering Policy*

Volunteers are the backbone of our association. It takes well over 1000 hours of volunteered time every year to make the season happen and allow the kids to enjoy the sport we love.

To ensure that all these volunteer hours are fulfilled, RVLA requires each family to volunteer at both a team and association level.

## Team Volunteering

For U9 and above, all families must volunteer for team duties.

**\*\*U7 Teams still need coaches and managers, but the other team duties do not apply\*\***

There are many ways to fulfill your family's team volunteering expectations including:

- Coaching – Head Coach or Assistant Coach, Trainer (must have applicable coaching certification)
- Team Manager
- Jersey Parent
- Fundraising Officer (when this position is warranted by team needs) – This is designed to assist manager if the team has planned multiple fundraising initiatives.
- Scorekeeping Volunteer – Assist in the timekeeping box as scheduled by the team manager (duties include Scorekeeping, Timekeeping, Shot Clock, Penalty Box Doors). A minimum of 6 games or, if not enough games available for this amount, the amount scheduled by the team manager distributed evenly among available team parents.

## Association Volunteering

In addition to volunteer requirements for the player's team, members of all age groups (U7-U17) will also need to volunteer for 4 hours each year assisting the Association in its operational needs. This minimum requirement ensures that we have the assistance we need to facilitate all the activities of the Association.

There are several opportunities available to fulfill these hours, including, but not limited to:

- Evaluations Helper (assist with checking in the players)
- Try It Days
- RageDays
- David Fehr Tournament
- Roughnecks 50/50 seller
- Other Various Fundraising Initiatives (when applicable)

*Association hours required will be increased when RVLA acts as a host club for the annual Canada Day Tournament. This is an important fundraising opportunity for the association. The number of hours required will be determined and announced prior to the beginning of our host seasons.*

To find an opportunity to volunteer, watch association emails, social media posts or contact the registrar. When registering your player, if you are choosing to volunteer, there is a selection of various opportunities to choose from. Please indicate on your player's registration which one(s) you are interested in by checking the appropriate box(es).

## Families with multiple children

For families with multiple children actively participating during the season, RVLA recognizes that it can be difficult to find extra time to volunteer for Association Level activities. For this reason, instead of needing to meet the volunteer hour requirement for each child, the Association volunteer hours for families with multiple children will be maxed at 1.5 times the annual requirement of one child. **Team requirements are not reduced for families with multiple children.**

## Volunteer Opt-Out Fee/Non-Compliance Fee

When a family does not meet their volunteer requirements, they will be assessed a "Volunteer Opt-Out Fee" known as "Volunteer Non-Compliance Fee" as it means you did not comply with the volunteer expectations set out when you agreed to volunteer.

Families who know they will not be able to complete their volunteer hours can opt out of volunteering requirements by paying this fee during registration. There is a separate fee applicable for team and association volunteer requirements. Families may choose to opt out of one or both requirements.

### ***Opt-Out Fee for Team Level Duties: \$250***

*Teams that have members who have paid this fee may apply to the association to receive \$50 per opted out member to a maximum of \$200 towards team fundraising initiatives.*

### ***Opt-Out Fee for Association Level Duties: \$150***

## Board of Directors

For those looking to be more involved in the governance and operations of the RVLA, another option for volunteering is to become a member of the Board of Directors for RVLA.

The Board of Directors is a dedicated group of volunteers who take on roles and responsibilities required for the governance and operations of the RVLA.

Each year, at the Annual General Meeting for the Association, elections are held for positions available on the Board. All members in good standing who have an interest in being a member of the Board may put their name forward for open positions. As a member of the Board of Directors, you are not only fulfilling your association volunteer requirements but can help to guide the future of RVLA.